

Position Description: WRC Associate Director for Internal Operations

*Anticipated Compensation: \$9,000/yr**

*Expected Term: Jan.1, 2023 – June 30, 2024***

The WRC seeks an applicant to fill the role of Associate Director of Internal Operations. The person filling this position will work closely with the WRC Director and Associate Director for External Operations & Partnerships in supporting and managing the operations of the Center. The responsibilities of the successful candidate will focus on coordination and strategic growth of WRC activities within ECU, including leveraging of existing initiatives within and external to the Center. The area of highest immediate perceived need is coordination of ECU's analytical and core facilities for water quality determination (in a broad sense), however, applications are encouraged from any WRC Faculty Affiliate who has an impactful vision for their contribution to the Center – especially those that will support cross disciplinary research and broaden faculty, staff, and student participation in the Center. Thus applications from a broad range of backgrounds are welcomed, including: computing, sensing, data systems and analytics, education, social science, health or any other area of Affiliate expertise or perceived opportunity for greater strategic direction.

To apply, email a single pdf containing a cover letter and current CV to WRC Director, Stephen Moysey (moyseys18@ecu.edu); in your email, please use the subject line: *WRC Assoc Director Application*. The cover letter should be no more than 3 pages and must address how your vision and experience would contribute to supporting the long-term success of the WRC community through this administrative opportunity.

Application review will commence on Dec.19, 2022. Please submit your application by this date for full consideration, though the position will remain open until a suitable candidate is identified. Applicants must be a current affiliate of the WRC.

*Compensation in the amount of \$9,000/yr will be provided as supplemental pay to the successful candidate subject to the guidelines of ECU policy ([POL06.20.01](#)), which includes approval by the successful candidate's Unit Chair and Dean. Funds are subject to availability.

**subject to adequate performance and with potential for annual renewal thereafter